

# Checklist for Northlakes District Eagle Scout Project Approval

Scout's Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Unit #: \_\_\_\_\_

District Reviewers: \_\_\_\_\_ and \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

## Preliminary: These MUST be completed prior to beginning the District Project Review.

- Scout Dressed in Class A uniform?
- Using Eagle Scout Service Project Workbook (*Life to Eagle Packet, #18-927*)
- Signature of representative from organization to benefit? (*workbook page 2*)
- Signature of Scoutmaster or Unit Eagle Coordinator? (*workbook page 3*)
- Signature of Unit Committee representative? (*workbook page 3*)

## Project Description:

- Complete description of the project?
- Does the group to benefit qualify? Who will indirectly benefit? \_\_\_\_\_
- Complete description of benefit provided to the group identified?

## Planning Details:

- Complete description of the present conditions? (*pictures, maps, drawings, or sketches as appropriate*)
- Methods used to complete the project:
  - How will the project work be organized?
  - How will the Scout demonstrate leadership?
- Materials required for the project:
  - Complete list of necessary materials? (*breakdown of the materials and amount of each needed*)
  - Where will the Scout secure the materials? (*retail outlets, organizations, benefiting group, etc.*)
  - How much will the materials cost?
  - How will funding to pay for the materials be secured? (*fundraiser, donations, benefiting group, etc.*)
- Resources required for the project:
  - Complete list of all the resources necessary? (*tools, electricity, transportation, etc.*)
  - Where will the Scout secure the resources? (*provided by self, friends, Scout unit, benefiting group, etc.*)
- Project helpers (people) necessary to complete the project:
  - List of the number of people needed and when? (*schedule of personnel requirements based on project workload*)
  - Where does the Scout plan to get the people? (*Scout unit, friends, schoolmates, family, etc.*)
- Time schedule:
  - Has the Scout set dates for working on the project, and are these dates realistic?
  - What are the contingency plans in case the dates don't work out? (*inclement weather, missing materials, etc.*)
- Safety considerations:
  - Hazards involving the worksite, materials, tools, and weather? (*including sun/rain protection, power tools*)
  - Availability of first aid supplies and access to emergency services?
  - Who will provide water and food? (*Will workers who neglect to bring water have access to it?*)
  - Are restroom and/or wash facilities available? (*If not, do they need to be?*)

## Actions of the District Review Team:

- Y  N Project approved? (If not, ensure Scout has a complete understanding of what he needs to add or change)
- Y  N Copy of Project Workbook and attachments provided by Scout? If no, when does Scout promise to send it?